**Team creation mandate (14.06.2018)**

**PEPPOL TICC**

This document covers a mandate given by the relevant OpenPEPPOL management entity to found a specific team (acting until further notice).

**This mandate was given on June 14, 2018 by Hans Berg**

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| **WG Description** | |
| **TITLE** | TICC Code List Team |
| **Outcome** | Found a team that maintains and publishes the code lists for   * transport profile identifiers * participant identifier schemes * document type identifiers * process identifiers |
| **Owner** | Hans Berg |
| *It is the role of the* ***WG owner*** *to ensure that the WG work within the mandate, or alternate seek approval of needed revisions of this mandate. The WG owner refers to the OpenPEPPOL management entity mandating this Work Group.* |
| **Leader** | Erlend Klakegg Bergheim |
| *It is the role of the* ***WG leader*** *to plan manage and monitor the actual work. The WG leader reports to the OpenPEPPOL Portfolio manager* |
| **Mandated By:** | OpenPEPPOL TICC management  – Supported by the OpenPEPPOL Executive board. |
| **Approval Structure** | The outcomes of the Team are both **internal processes** as well as **technical artefacts**.  The process for approving the technical artefacts is defined by the team internal processes.  The team internal processes are based on the following agreement structure:   1. Process descriptions are based on Team Consensus 2. Process coming into effect is based on TICC CMB Approval 3. All changes with strategic impact are to be approved by the MC board by the WG Owner 4. All changes on AISBL Level are to be approved by the MC board. 5. All changes of CC transverse nature are to be agreed by the CC Executive board |

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| **Mandate given** | |
| **Timeframe** | Start:   * 11.07.2018 by sending out call for participation * No end date defined |
| **Subject** | Maintain the code lists for transport profile identifiers, identifier issuing agencies (following ISO 6523, as in 0088/GLN), document type identifiers (e.g. invoice) and process identifiers (e.g. the PEPPOL BIS in use).  Upon request assist other CCs with the publication of code lists. |
| **Deliverables** | The Team is committed to provide the following deliverables to OpenPEPPOL   * Up to date code lists published in a machine readable way * Bring new code list entries to the attention of TICC CMB for approval |