

# Work Group mandate (03.04.2018)

## OpenPEPPOL Financing Model

This document covers a mandate given by the relevant OpenPEPPOL management entity to a specific Work Group (in a specific timeframe).

**This mandate was given January 11<sup>th</sup> 2018 by Steve Graham – and approved in a revised format April 3<sup>rd</sup> 2018.**

WG Description	
<b>TITLE</b>	OpenPEPPOL Financing Model
<b>Outcome</b>	<p>OpenPEPPOL requires more financial resources to manage the growth of the community in a way that meets the rising demand for use of the PEPPOL eDelivery network, the PEPPOL Business Interoperability Specifications (BIS), the PEPPOL agreement framework and member support in general.</p> <p>Increasing the revenues will enable OpenPEPPOL to become professionalised with the necessary resources to build the capacity and capability of the PEPPOL eDelivery network across increasing numbers of geographic and business domains.</p> <p>This will increase the market size for Service Providers and ensure benefits for PEPPOL Authorities and receivers in terms of efficiency gains for the public sector and compliance with EU regulations.</p> <p>This WG will elaborate on the options available to secure an increased recurring revenue stream and then present recommendations for the future financing model of the Association.</p> <p>The main outcome will be a proposal for the future financing model of OpenPEPPOL.</p> <p>The Work group is open to all members.</p>
<b>Owner</b>	Steve Graham
	<i>It is the role of the <b>WG owner</b> to ensure that the WG work within the mandate, or alternate seek approval of needed revisions of this mandate. The WG owner refers to the OpenPEPPOL management entity mandating this Work Group.</i>
<b>Leader</b>	Steve Graham
	<i>It is the role of the <b>WG leader</b> to plan manage and monitor the actual work. The WG leader reports to the OpenPEPPOL Portfolio manager</i>
<b>Mandated By:</b>	OpenPEPPOL Managing Committee (MC)
<b>Approval Structure</b>	Deliverables are defined by consensus in the Work Group, or, if consensus cannot be achieved; by a majority vote, where the minority viewpoints are documented as part of the deliverable.
	The Work Groupe has no power of authority, and are established to provide a

	<p>suggested model for future funding.</p> <p>The suggested model is to be evaluated and implemented accordingly to the AISBL management and change management processes:</p> <ul style="list-style-type: none"> <li>• The strategic impact of the suggested model is to be evaluated and approved by the Managing Committee.</li> <li>• The operational impact of the suggested model is to be evaluated by the Operating Office</li> <li>• The legal impact of the suggested model is to be evaluated by PWC Belgium – and a 3<sup>rd</sup>part lawyer, before presenting the suggestion to the Managing Committee</li> <li>• The financial model itself is to be approved by the Managing Committee</li> <li>• Any statutory impact of the financial model is to be approved by the General Assembly</li> </ul>
<p><b>Timeframe</b></p>	<p>The activities will start when the Managing Committee will approve the Work Group Mandate.</p> <p>The work plan will be aligned with the Statutes revision activities but will end no later than 21.12.2018.</p> <p>Any changes to the 2019 fees are to be approved and communicated to members no later than November 1<sup>st</sup>. 2018.</p>
<p><b>Subject</b></p>	<p>The subject of the Work Group is to provide a future model for financing the OpenPEPPOL Activities.</p> <p>The work Groupe is expected to:</p> <ul style="list-style-type: none"> <li>• Evaluate and present one or more scenarios for future funding of the AISBL activities</li> <li>• Prepare plan and conduct legal evaluation of the suggested scenarios</li> <li>• Gather, consolidate and document impact evaluation from the communities and Operations</li> <li>• Prepare background document for any needed approval process.</li> <li>• Provide an implementation roadmap</li> </ul>
<p><b>Deliverables</b></p>	<p>The Work Group is committed to provide the following Deliverables to OpenPEPPOL:</p> <ol style="list-style-type: none"> <li>1. Proposal for the future financing of OpenPEPPOL</li> <li>2. Recommendations for implementation</li> <li>3. Consolidated impact analyse report</li> <li>4. Implementation roadmap</li> <li>5. Meeting minutes and monthly status reporting</li> </ol>