



Europass Curriculum Vitae

Personal information

Surname(s) / First name(s) **Callus Randich Audrey Anne**
E-mail(s) Audrey-anne.callus-randich@gov.mt
Nationality Maltese
Date of birth 24 September 1969
Gender Female
ID No 448569M

Work experience

Dates	01 December 2021 to date
Occupation or position held	Director, EU Funding Policies
Main activities and responsibilities	Coordination of Government's work in relation to EU Funding Policies. Member of the OpenPeppol Election Committee.
Name and address of employer	Ministry for the Economy, EU Funds and Lands 31B, Marsamxetto Road Tal-Pilar Valletta
Dates	01 December 2016 to 30 November 2021
Occupation or position held	Officer in Scale 4 with the Public Service
Main activities and responsibilities	Coordination of Government's work in relation to the implementation of eInvoicing in Central Government and Sub- Central Authorities; Chairing of the eInvoicing Committee and leading the newly setup National Forum for eInvoicing. Member of the OpenPeppol Managing Committee and Election Committee.
Name and address of employer	Ministry for Finance and Employment 30 Maison Demandols South Street Valletta
Dates	23 December 2013 to 30 November 2016
Occupation or position held	Director, Financial Policy Development and Analysis
Main activities and responsibilities	Coordination of Government's financial reporting; monitoring of the developments on financial markets; coordinating with EU Institutions;
Name and address of employer	Ministry for Finance 30 Maison Demandols South Street Valletta
Dates	28 May 2007 to 22 December 2013
Occupation or position held	Director, Programme Implementation
Main activities and responsibilities	Monitoring and coordination of EU Funded projects falling under the Ministry's remit; For a period of time also performed the function of Acting Chief Information Officer at the Ministry for Finance.

Name and address of employer	Ministry for Finance 30 Maison Demandols South Street Valletta
Dates	24 March 2004 – 27 May 2007
Occupation or position held	Research Analyst
Main activities and responsibilities	Administration duties and the monitoring of the transposition of European Union Directives.
Name and address of employer	EU Secretariat Office of the Prime Minister Auberge de Castille Valletta
Dates	17 January 2003 - 22 March 2004
Occupation or position held	Office Co-ordinator
Main activities and responsibilities	Day to-day administration tasks of the Prime Minister's Secretariat;
Name and address of employer	Prime Minister's Private Secretariat Auberge de Castille Valletta
Dates	22 September 1998 - 16 January 2003
Occupation or position held	Secretariat Officer - Administration Support
Main activities and responsibilities	Daily administration of both the Private Secretariat and the ex-EU Negotiations Secretariat, together with the coordination of the maintenance works at the Auberge de Castille and other locations used by the Hon Prime Minister.
Name and address of employer	Prime Minister's Private Secretariat Auberge de Castille Valletta
Dates	10 September 1990 - 30 September 1994
Occupation or position held	Clerk
Main activities and responsibilities	Secretarial work and IT support
Name and address of employer	Prime Minister's Private Secretariat Auberge de Castille Valletta
Dates	1989 - 1990
Occupation or position held	Insurance Clerk
Main activities and responsibilities	Secretarial Duties
Name and address of employer	Elmo Insurance Services Ltd Ta' Xbiex
Dates	1988 - 1989
Occupation or position held	Clerk/Receptionist/Information Officer
Main activities and responsibilities	Secretarial Duties
Name and address of employer	National Tourism Organisation Valletta
Dates	1987 - 1988
Occupation or position held	Laboratory Technician
Main activities and responsibilities	Chemical Analysis
Name and address of employer	Rodenstock (Malta) Ltd Bulebel Industrial Estate Zejtun

Education and training

Dates 01 October 2003 - 30 August 2006
 Title of qualification awarded MBA (Executive)
 Name and type of organisation providing education and training University of Malta

Dates 01 October 1994 - 30 June 1998
 Title of qualification awarded BA (Hons) Communications
 Name and type of organisation providing education and training University of Malta

Personal skills and competences

Mother tongue(s) **Maltese**

Other language(s)

Self-assessment

European level ()*

English

Italian

French

German

Arabic

Understanding				Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production			
C2	Proficient user	C2	Proficient user	C2	Proficient user	C2	Proficient user	C2	Proficient user
C2	Proficient user	C2	Proficient user	C2	Proficient user	C2	Proficient user	C2	Proficient user
B1	Independent user	B2	Independent user	B1	Independent user	B1	Independent user	B1	Independent user
A1	Basic User	A1	Basic User	A1	Basic User	A1	Basic User	A1	Basic User
A1	Basic User	A1	Basic User	A1	Basic User	A1	Basic User	A1	Basic User

(*) *Common European Framework of Reference (CEF) level*

Social skills and competences Good communications skills gained through my work experience.

Organisational skills and competences Leadership;

Technical skills and competences Very good experience in project management, acquired through experience on the implementation of EU Funded projects. Awarded the PRINCE2 Foundation Certificate;

Attended an intensive course on Islamic finance delivered by the CEO of Dar Al-Sharia. This institution that is based in Dubai, is a pioneer in the implementation of Islamic finance regulation and Islamic banking.

Training competences developed over time and also through a Train the Trainer diploma course (MQF Level 5). Currently deliver several training courses at IPS and also been selected to train at JobsPlus and lecture at MCAST.

Knowledge of Prevention of Money Laundering and Funding of Terrorism practices developed over time through my work with the Sanctions Monitoring Board backed by a diploma in the subject.