

PA Specific Requirements

Applicable Jurisdiction

Territorial coverage	Singapore
Peppol Service Domain coverage	<ul style="list-style-type: none"> • Post-award Procurement • Addressing and capability look-up
If applicable, terms and conditions related to Peppol Service Domains specific to the Peppol Authority	None

1. Applicable or allowed identifier or identification schemes

Applicable	Detailed description
Yes	End User identification scheme 0195:XXXXXyyyyyyyyy, where XXXXX is the identifier prefix assigned by the Peppol Authority, yyyyyyyyyy is the unique entity number of the business
Yes	CorpPass KYC CorpPass is Singapore's national digital identity for businesses. The CorpPass KYC helps to validate the authenticity of participants on the network.
Yes	KYC Requirements The Service Providers must get explicit consent from the end-user before they register the end-user on the central SMP. The Service Providers must register senders on the central SMP. The Service Providers must use the CorpPass KYC which is integrated to the central SMP to register Singapore businesses. Exemptions can be considered for Services Providers and businesses on a case-by-case basis. Service Providers can refer to the following website to get more information on CorpPass KYC. https://www.imda.gov.sg/programme-listing/nationwide-e-invoicing-framework/Becoming-an-Access-Point-Provider

2. Information Security

Applicable	Detailed description
Yes	Service Providers are to adhere to the following areas of information security as part of the accreditation process: <ul style="list-style-type: none"> • Security Requirements • Security Certification • Security Audit Please refer to this link for details: https://www.imda.gov.sg/invoicenowspaccreditation

3. Reporting on End User information and transaction statistics

Applicable	Detailed description
Yes	To help drive the adoption of Peppol, Service Providers will need to provide transaction information directly to IMDA on a regular basis.

4. Mandatory use of centralised services and global specifications

Applicable	Detailed description
Yes	<p>Peppol Addressing and Capability Look-up services</p> <p>The Service Providers must register or ensure that all senders and receivers are registered on the central SMP.</p>

5. Service Level Requirements

Applicable	Detailed description
Yes	When the end-user business decides to switch from one Service Provider to another, the existing Service Provider must deregister the end-user business from the central SMP within 3 working days.
Yes	Service Providers are required to attend operations meetings organised by the Peppol Authority on a regular basis.

6. Use of local interoperability specifications

Applicable	Detailed description
Yes	<p>The business documents below are mandatory to be supported by Service providers that have been accredited by the Singapore Peppol Authority</p> <ol style="list-style-type: none"> 1. SG Peppol BIS Billing 3.0 Invoice 2. SG Peppol BIS Billing 3.0 Credit Note 3. Peppol BIS Invoice Response 3 4. Peppol BIS Order Only 3 <p>The business documents below are mandatory to be registered by Service Providers for End Users who are receivers residing in Singapore</p> <ol style="list-style-type: none"> 1. SG Peppol BIS Billing 3.0 Invoice <p>Specifications and guidance for SG business documents on www.peppolguide.sg.</p>

7. Service Provider Accreditation

Applicable	Detailed description
Yes	Service Providers are required to attain the Service Provider Accreditation by the Peppol Authority in Singapore.

This includes the following requirements:

- Paid-up capital of SGD 10,000 or equivalent in local currency for overseas organisations
- Information Security Requirements
- Interoperability testing with IMDA's appointed Service Provider

The link to the accreditation process and requirements can be found here:
<https://www.imda.gov.sg/invoicenowspaccreditation>