

<b>201</b>				<b>1</b>	<b>EUR</b>	
NAT.	Filing date	Nr.	P.	U.	D.	A-npo 1

**ANNUAL ACCOUNTS AND OTHER DOCUMENTS  
TO BE FILED UNDER BELGIAN COMPANIES  
AND ASSOCIATIONS CODE**

**IDENTIFICATION DETAILS (on date of deposit)**

NAME: *Open Pan European Public Procurement Online (OpenPEPPOL)*

Legal form: *International non-profit organization*

Adress: *Rond Point Schuman* Nr.: *6* Box: *5*

Postal code: *1040* Municipality: *Etterbeek*

Country: *Belgium*

Register of legal persons - Commercial court of: *Brussels, French-speaking*

Website address<sup>1</sup>:

Company identification number

*BE 0848.934.496*

DATE *07 / 03 / 2019* of filing the memorandum of association OR of the most recent document mentioning the date of publication of the memorandum of association and of the act amending the articles of association.

ANNUAL ACCOUNTS ANNUAL ACCOUNTS IN EUROS (2 decimals)

approved by the general meeting of<sup>2</sup>

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Regarding the financial year from

*01 / 01 / 2020*

to

*31 / 12 / 2020*

Preceding financial year from

*01 / 01 / 2019*

tot

*31 / 12 / 2019*

The amounts for the preceding period ~~are~~ ~~are not~~<sup>3</sup> identical to the ones previously published

Total numbers of pages filed: *9* Numbers of sections of the standard form not filed because they serve no useful purpose: *6.1.1. 6.1.2. 6.1.3. 6.2. 6.3. 6.4. 6.5. 6.6. 6.7. 8.*

*Hoddevik Andre*  
Member of the Executive Committee

Signature  
(name and position)

<sup>1</sup> Optional information.

<sup>2</sup> By the board of directors in the case of a foundation / by the general management in case of an international non-profit association

<sup>3</sup> Strike out what is not applicable.

**LIST OF THE DIRECTORS, BUSINESS MANAGERS AND AUDITORS  
AND STATEMENT REGARDING AN ADDITIONAL  
ORDER FOR REVIEW OR CORRECTION**

**LIST OF THE DIRECTORS, BUSINESS MANAGERS AND AUDITORS**

COMPLETE LIST with surname, first names, profession, place of residence (address, number, postal code and municipality) and position within the company

*André Hoddevik  
Brattvollveien 187, 1164 Oslo, Norway*

*Membre du Comité de Direction  
27/03/2019 - 27/03/2021*

*Anna Elisabeth Dopatka  
Hamburger Str. 71, 28205 Bremen, Germany*

*Membre du Comité de Direction  
16/06/2020 - 16/06/2022*

*Robert Leng Chun Tay  
BT Timah RD 1001, 596288 #02-02, Singapore*

*Membre du Comité de Direction  
27/03/2019 - 27/03/2021*

*Ahti Allikas  
Tähnase poik 7, 75312 Peetri alevik Rae valo Harju maakond, Estonia*

*Membre du Comité de Direction  
16/06/2020 - 16/06/2022*

*Arne Johan Larsen  
Rosenli 15, 4015 Stavanger, Norway*

*Membre du Comité de Direction  
27/03/2019 - 27/03/2021*

*Audrey Anne Callus Randich  
St Laurent, Triq IC-Cervjola 41, ZBR10 Marsaskala, Malta*

*Membre du Comité de Direction  
27/03/2019 - 27/03/2021*

*Olivia Vorstheim  
Güldensöllerweg 8, 61350 Bad Homburg, Germany*

*Membre du Comité de Direction  
27/03/2019 - 27/03/2021*

**AUDITING OR ADJUSTMENT MISSION**

Optional information:

- if the annual accounts were audited or corrected by an external accountant or by a company auditor who is not the statutory auditor, mention name, surnames, profession and address of each external accountant or company auditor and his membership number with his institute, as well as the nature of his assignment:
  - A. Bookkeeping of the association or foundation,
  - B. Preparing the annual accounts,
  - C. Auditing the annual accounts and/or
  - D. Correcting the annual accounts.
  
- if the tasks mentioned under A or B are executed by certified accountants or certified bookkeepers – tax specialists, you can mention hereafter: name, surnames, profession, address of each certified accountant or certified bookkeeper – tax specialist and the nature of his hereafter: name, surnames, profession, address of each certified accountant or certified bookkeeper – tax specialist and the nature of his assignment.

Surname, first names, profession and address	Affiliation number	Nature of the assignment (A, B, C and/or D)

## ANNUAL ACCOUNTS

## BALANCE SHEET AFTER APPROPRIATION

	Discl.	Codes	Period	Preceding period
<b>ASSETS</b>				
<b>FORMATION EXPENSES</b> .....		20	.....	.....
<b>FIXED ASSETS</b> .....		21/28	.....	.....
<b>Intangible fixed assets</b> .....	6.1.1	21	.....	.....
<b>Tangible fixed assets</b> .....	6.1.2	22/27	.....	.....
Land and buildings .....		22	.....	.....
Plant, machinery and equipment .....		23	.....	.....
Furniture and vehicles .....		24	.....	.....
Leasing and similar rights .....		25	.....	.....
Other tangible fixed assets .....		26	.....	.....
Assets under construction and advance payments .....		27	.....	.....
<b>Financial fixed assets</b> .....	6.1.3	28	.....	.....
<b>CURRENT ASSETS</b> .....		29/58	490.239,77	489.492,11
<b>Amounts receivable after more than one year</b> .....		29	.....	.....
Trade debtors .....		290	.....	.....
Other amounts receivable .....		291	.....	.....
<b>Stocks and contracts in progress</b> .....		3	.....	.....
Stocks .....		30/36	.....	.....
Contracts in progress .....		37	.....	.....
<b>Amounts receivable within one year</b> .....		40/41	273.826,77	352.057,52
Trade debtors .....		40	258.749,53	321.744,70
Other amounts receivable .....		41	15.077,24	30.312,82
<b>Current investments</b> .....		50/53	.....	.....
<b>Cash at bank and in hand</b> .....		54/58	192.179,67	111.130,84
<b>Deferred charges and accrued income</b> .....		490/1	24.233,33	26.303,75
<b>TOTAL ASSETS</b> .....		20/58	490.239,77	489.492,11

	Discl.	Codes	Period	Preceding period
<b>EQUITY AND LIABILITIES</b>				
<b>EQUITY</b> .....		10/15	24.290,83	23.494,50
<b>Association or foundation Funds</b> .....	6.2	10	.....	.....
<b>Revaluation surpluses</b> .....		12	.....	.....
<b>Allocated funds</b> .....	6.3	13	.....	.....
<b>Accumulated profits (losses)</b> .....(+)/(-)		14	24.290,83	23.494,50
<b>Investment grants</b> .....		15	.....	.....
<b>PROVISIONS AND DEFERRED TAXES</b> .....				
<b>Provisions for liabilities and charges</b> .....	6.2	16	.....	.....
Pensions and similar obligations .....		160/5	.....	.....
Taxation .....		160	.....	.....
Major repairs and maintenance .....		161	.....	.....
Environmental obligations .....		162	.....	.....
Other liabilities and charges .....		163	.....	.....
Other liabilities and charges .....		164/5	.....	.....
<b>Provisions for grants and legacies to reimburse and gifts with a recovery right</b> .....		167	.....	.....
<b>Deferred taxes</b> .....		168	.....	.....
<b>AMOUNTS PAYABLE</b> .....		17/49	465.948,94	465.997,61
<b>Amounts payable after more than one year</b> .....	6.3	17	.....	.....
Financial debts .....		170/4	.....	.....
Credit institutions, leasing and other similar obligations ...		172/3	.....	.....
Other loans .....		174/0	.....	.....
Trade debts .....		175	.....	.....
Advances received on contracts in progress .....		176	.....	.....
Other amounts payable .....		178/9	.....	.....
<b>Amounts payable within one year</b> .....	6.3	42/48	281.659,94	328.239,36
Current portion of amounts payable after more than one year falling due within one year .....		42	.....	.....
Financial debts .....		43	.....	.....
Credit institutions .....		430/8	.....	.....
Other loans .....		439	.....	.....
Trade debts .....		44	281.659,94	328.239,36
Suppliers .....		440/4	281.659,94	328.239,36
Bills of exchange payable .....		441	.....	.....
Advances received on contracts in progress .....		46	.....	.....
Taxes, remuneration and social security .....		45	.....	.....
Taxes .....		450/3	.....	.....
Remuneration and social security .....		454/9	.....	.....
Miscellaneous amounts payable .....		48	.....	.....
<b>Accruals and deferred income</b> .....		492/3	184.289,00	137.758,25
<b>TOTAL LIABILITIES</b> .....		10/49	490.239,77	489.492,11

## INCOME STATEMENT

	Discl.	Codes	Period	Preceding period
<b>Operating income and charges</b>				
Gross operating margin .....(+)/(-)		9900	1.328,14	822,62
Non-recurring operating income .....		76A	.....	.....
Turnover* .....		70	.....	.....
Contributions, gifts, legacies and grants* .....		73	.....	.....
Raw materials, consumables, services and other goods* .....		60/61	.....	.....
Remuneration, social security costs and pensions .....(+)/(-)		62	.....	.....
Depreciation of and other amounts written off formation expenses, intangible and tangible fixed assets .....		630	.....	.....
Amounts written off stocks, contracts in progress and trade debtors: Appropriations (write-backs) .....(+)/(-)		631/4	.....	.....
Provisions for liabilities and charges: Appropriations (uses and write-backs) .....(+)/(-)		635/9	.....	.....
Other operating charges .....		640/8	.....	19,44
Operating charges carried to assets as restructuring costs (-)		649	.....	.....
Non-recurring operating charges .....		66A	.....	.....
<b>Operating profit (loss) .....(+)/(-)</b>		9901	1.328,14	803,18
<b>Financial income</b> .....	6.4	75/76B	.....	.....
Recurring financial income .....		75	.....	.....
Non-recurring financial income .....		76B	.....	.....
<b>Financial charges</b> .....	6.4	65/66B	531,81	526,94
Recurring financial charges .....		65	531,81	526,94
Non-recurring financial charges .....		66B	.....	.....
<b>Gain (loss) for the period before taxes .....(+)/(-)</b>		9903	796,33	276,24
<b>Transfer from deferred taxes</b> .....		780	.....	.....
<b>Transfer to deferred taxes</b> .....		680	.....	.....
<b>Income taxes</b> .....(+)/(-)		67/77	.....	.....
<b>Gain (loss) of the period .....(+)/(-)</b>		9904	796,33	276,24
<b>Transfer from untaxed reserves</b> .....		789	.....	.....
<b>Transfer to untaxed reserves</b> .....		689	.....	.....
<b>Gain (loss) of the period available for appropriation ..(+)/(-)</b>		9905	796,33	276,24

\* Optional information.

**APPROPRIATION ACCOUNT**

	Codes	Period	Preceding period
<b>Profit (loss) to be appropriated</b> .....(+)/(-)	9906	24.290,83	23.494,50
Gain (loss) of the period available for appropriation .....(+)/(-)	(9905)	796,33	276,24
Profit (loss) brought forward .....(+)/(-)	14P	23.494,50	23.218,26
<b>Withdrawals from capital and reserves</b> .....	791	.....	.....
<b>Appropriations to allocated funds</b> .....	691	.....	.....
<b>Profit (loss) to be carried forward</b> .....(+)/(-)	(14)	24.290,83	23.494,50

## VALUATION RULES

### GENERAL PRINCIPLES

The rules are laid down by the administrative body of the association in line with the provisions of the Royal Decree from 29 April 2019 implementing the Belgian Code of Companies and Associations. They are summarized in the appendix to the annual accounts; this summary must be sufficiently precise to enable evaluation of the evaluation methods adopted. The valuation rules and their application follow the Belgian accounting law applicable to non-profit organizations.

### SPECIFIC RULES

Amounts receivable after more than one year and amounts receivable within one year are stated on the balance sheet at their nominal value. Write-downs are recorded for all debtors for more than one year.

Term deposits and cash at bank and in hand are recorded at their nominal value. Securities denominated in foreign currencies are converted into EUR at the closing rate and the translation differences recognized are recognized in profit or loss by offsetting positive and negative differences in the same currency, in accordance with the opinion of the CBN/CNC.

Asset adjustment accounts resume :

1. Deffered charges: the pro rata of the charges, such as insurance, taxes, interest incurred during the financial year or of a previous financial year but which must be related to one or more subsequent financial years
2. Accrued income, that is to say, the pro rata of products which will only occur in a subsequent financial year but which are to be related to a past financial year. Provisions for risks and charges are individualized and take into account all foreseeable risks.

Debts to one year or less The debts are entered in the balance sheet at their nominal value. Ali fiscal, salary and social charges for the year are subject to the necessary provisions.

Accruals and deferred income are recorded at their nominal value and include:

1. Accrued charges, ie the pro rata charges that will only be incurred in a subsequent financial year, but which are related to a previous financial year.
2. Deferred income: the pro rata of revenue received during the financial year or from a previous financial year, to be attached to a subsequent financial year;

The off-balance sheet rights and commitments appearing in the appendix to the annual accounts are restated by individualization of the elements that compose them.