**By e-mail: candidates@peppol.eu**

23 April 2021

**Notification of Candidacy: Agreements, Policies and Procedures Change Management Board**

It is with great pleasure I submit my candidacy for the newly established Agreements, Policies and Procedures Change Management Board.

Over the past months I have enjoyed leading the Agreements Work Stream as part of the Agreements Revision Taskforce. Much has been achieved, and I look forward to continuing the work as a member of the new Change Management Board.

As a starting point, the CMB must ensure that all the issues arising from the work of the current task force are captured, codified and prioritized for resolution. Members of the Association must have certainty that their concerns have been identified, and will be resolved in a timely manner.

Looking to the future, I’m committed to ensuring that revision, review and improvement of the artefacts incorporated within the Peppol Interoperability Framework becomes a “Business as Usual” task for the Association.

I have attached a summary of the key competencies I can bring to this role.

Thank you for your consideration.

Craig Smith

Principal Policy Advisor | e-Invoicing and e-Procurement

NZ Peppol Authority

**Key Competencies**

**Change Management**

Leading the restructuring of the health practitioner licensing system in Qatar, including standing up the Qatar Council of Health Practitioners, and contributing to the development of the Qatar Health Strategy 2030. Developing a compliance framework for New Zealand Petroleum and Minerals operational staff.

**Improving Board and Organisational Performance**

Developing terms of reference, and a board support manual for the Permanent Medical Licensing Committee at the Supreme Council of Health, Qatar. Consulting with the Oman Medical Specialty Board on restructuring their residency training programmes. Managing and supporting the Strategy Subcommittee of the Pharmacy Guild of New Zealand Board. Managing and supporting the Maritime New Zealand’s International Work allocation Group, and member of Maritime NZs International Governance Group.

**Business Process Review and Design**

Developing workflows and functional specifications for new registration system implementation at the Supreme Council of Health, Qatar. Drafting a Compliance Management Framework for New Zealand Petroleum and Minerals operational staff. Developing the function, structure and rationale for establishing an International Engagement and Coordination team at Maritime New Zealand including implementation of an international engagement prioritization matrix and international travel programme framework.

**International Regulatory Authority Expertise**

Managing and consulting with public and private sector organizations such as GAN Life and Pensions UK, Ministry of Justice New Zealand, The Oman Medical Specialty Board, Medical Council of New Zealand, National Health Authority Qatar, Supreme Council of Health, Qatar, New Zealand Petroleum and Minerals and Maritime New Zealand.

**Strategic Policy and Planning Leadership**

Encompassing strategic and operational policy development, programme planning and implementation. Identifying appropriate strategic solutions when developing and implementing programmes of work at the Medical Council of New Zealand, Accident Compensation Corporation, Ministry of Business Innovation and Employment, Maritime New Zealand the Supreme Council of Health, Qatar and the Oman Medical Specialty Board.

**Business Management**

I have a Post-Graduate degree in Management, supported by line and senior management of operational teams in the public and private sectors in New Zealand, the United Kingdom and the State of Qatar.