**Workgroup creation mandate (2018-02-09)**

**PEPPOL TICC**

This document covers a mandate given by the relevant OpenPEPPOL management entity to found a specific team (acting until further notice).

**This mandate was given on February 9th, 2018 by Hans Berg**

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| **WG Description** | |
| **TITLE** | PEPPOL Capability Specification Upgrade (CSU) |
| **Outcome** | The outcome of this workgroup are:   * A procedure to migrate from the existing PEPPOL SMP specification to OASIS BDXR SMP 1.0 specification with mandatory PEPPOL Directory support. This may result in a new PEPPOL SMP specification. * A procedure to migrate from the existing PEPPOL SML specification to OASIS BDXL 1.0 specification. * A time table incl. a grace period on when the migration needs to take place. * Guidelines and documentation to support PEPPOL members in the migration procedure |
| **Owner** | Hans Berg |
| *It is the role of the* ***WG owner*** *to ensure that the WG work within the mandate, or alternate seek approval of needed revisions of this mandate. The WG owner refers to the OpenPEPPOL management entity mandating this Work Group.* |
| **Leader** | Erlend Klakegg Bergheim |
| *It is the role of the* ***WG leader*** *to plan manage and monitor the actual work. The WG leader reports to the OpenPEPPOL Portfolio manager* |
| **Mandated By:** | OpenPEPPOL TICC management  – Supported by the OpenPEPPOL Executive board. |
| **Approval Structure** | The outcomes of the Team are **specification documents** as well as **public support documents** and a **time table**.  They are based on the following agreement structure:   1. Public support documents are based on Team Consensus 2. Specification documents and time table are based on TICC CMB Approval 3. All changes with strategic impact are to be approved by the MC board by the WG Owner 4. All changes on AISBL Level are to be approved by the MC board. 5. All changes of CC transverse nature are to be agreed by the CC Executive board |

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| **Mandate given** | |
| **Timeframe** | Start: Feb 12, 2018   * by sending out call for participation   End date: May 31st, 2018 |
| **Subject** | The subject of this group is to create a specification and prepare a plan to migrate from the existing legacy PEPPOL SMP specification to a new specification that is based upon OASIS BDXR SMP 1.0 specification with additional mandatory PEPPOL Directory support.  Additionally a migration of the underlying legacy PEPPOL SML specification to the OASIS BDXR BDXL 1.0 specification should be specified and an implementation plan must be provided.  Additionally gaps between the specifications should be documented and support documents for PEPPOL members should be created. |
| **Deliverables** | The work group should provide at least the following deliverables:   * New effective PEPPOL SMP specification * New effective PEPPOL BDXL/SML specification * Project plan on how to migrate the existing infrastructure * Guidelines and documentation supporting existing PEPPOL members in the migration phase   The following optional deliverables may be provided:   * Integration with the deliverables of the new test-bed team |