PEPPOL
PAN-EUROPEAN PUBLIC PROCUREMENT ONLINE

Community and Member Meeting

March 20th 2017, Brussels

Detailed agenda of the Community- & member meetings held in conjunction to the 9th OpenPEPPOL GA

OpenPEPPOL AISBL
Rond-point Schuman 6, box 5
1040 Brussels Belgium

OPENPEPPOL Community and Member meetings
Brussels March 20th, 2018

- **Venue:** Federal Public Service Policy and Support WTC III – Flor 2, 30 boulevard Simon Bolivar, 1000 Brussels

Agenda of the Day

Timeslot	Agenda item	Remark
09:00 – 09:30	*Arrival and Coffee*	
09:30 – 10:30	**Introduction to PEPPOL (for Newcomers)** Overview of OpenPEPPOL and how you can engage in the work	Sören Pedersen
10:30 – 11:00	*Coffee*	
11:00-11:30	Welcome, introduction and general status update	Joint Session: CC leaders
11:30-13:00	**Community member meetings part 1** Session I: Post-Award Community member meeting Session II e-Delivery Community member meeting Session III Pre-Award Community member meeting	3 parallell session: Sören Pedersen Hans Berg Isabella Rapisarda
13:00 – 13:45	*Lunch*	
13:45 – 15:30	**Community member meetings part 2** Session I: Open Space Joined session Post-Award & e-Delivery Session II: Session III: e-Tendering Transition in Work Group	2 parallel session: I: Hans Berg & Sören Pedersen II: Kornelis Drijfhout
15:30 – 16:00	*Coffee break*	
16:00 – 18:00	**OpenPEPPOL Member meeting,** Introducing suggested changes to Statutes, organization and financial model.	Joint session: André Hoddevik
20:00 – 00:00	*Social dinner (self-paid)*	

OpenPEPPOL AISBL
Rond-point Schuman 6, box 5
1040 Brussels, Belgium

Corporate identification
number 0848.934.496
(Register of Legal Entities Brussels)

info@peppol.eu
www.peppol.eu

Explanatory notes to the individual agenda items

Please find below explanatory notes related to each of the Agenda items listed above.

Background information to each of the sessions will be made available one week before the meeting in confluence: CC-F2F-Meetings Brussels March 20th 2018

1. **Introduction to PEPPOL (for Newcomers)**
   Overview the New members on how OpenPEPPOL operates and how to engage in the community work.

2. **Welcome, introduction and general status update**
   A general update on community related activities and introduction to the planned activities.

3. **Community member meetings part 1**

   a. Session I Post-Award Community member meeting
      i. Election result and 2018 Workplan
      ii. WG E-invoice BIS 3.0
      iii. WG POACC BIS 3.0 upgrade

   b. Session II e-Delivery Community member meeting
      i. Election result and 2018 Workplan
      ii. Technical Validation Response Message as new message type in OpenPEPPOL
      iii. AS4 Specification and Migration
      iv. SMP migration to Oasis BDXR 1.0

   c. Session III Pre-Award Community member meeting
      i. Election result and 2018 Workplan
      ii. How to interlink the e-Tendering Transition-IN activities with the rest of OpenPEPPOL
      iii. Update on development and revision of Pre-Award specifications

4. **Community member meetings part 2**

   a. Session I & ii Open Space
      The session is a joint session between the Post-Award and the e-Delivery Communities.
      The topics discussed are suggested by the members in advance or during the meeting.
      The members are urged to send in suggested topics during the morning session and the lunch break and the session starts with the CC leaders presenting the order in which the topics are discussed.

   b. Session iii: e-Tendering Transition in Work Group
      This session is a session specific targeting members of the e-Tendering Transition IN Work Groupe, and is to be seen as a work session for the group, focusing on how to setup a production environment for e-Tendering.

5. **OpenPEPPOL Member meeting**

   The OpenPEPPOL member meeting is more than a joint session for the CC members, as it is an open discussion of how to adjust statutes, governance model and finance model of OpenPEPPOL to cater for both scalability and stability of the association.

OpenPEPPOL AISBL
Rond-point Schuman 6, box 5
1040 Brussels, Belgium

Corporate identification
number 0848.934.496
(Register of Legal Entities Brussels)

info@peppol.eu
www.peppol.eu

The member meeting covers 2 main topics:

a. Introduction to suggested changes of Governance Model and Statutes

Here the OpenPEPPOL Managing Committee will present their take on how to revise the Governance model and operational structure or OpenPEPPOL, and how to revise the statutes to implement these changes. An introduction that is aiming to cater for an open dialog with the members about how to change the association structure operationally and structural to simplify, secure and optimize processes and procedures of the association.

This part of the member meeting is to be seen as preparatory to voting item 5 and 6 a at the 9th GA, as well as input to the Managing Committee in how to operationalize and implement a revision the Governance structure.

b. Discussion of the future financial model

Based on an example on how the financial model could look in the future, there will be an open discussion of how to secure a sufficient financial basis for OpenPEPPOL to operate the administration and infrastructure Operation going forward.

OpenPEPPOL AISBL
Rond-point Schuman 6, box 5
1040 Brussels, Belgium

Corporate identification
number 0848.934.496
(Register of Legal Entities Brussels)

info@peppol.eu
www.peppol.eu