PEPPOL Transport Infrastructure Agreements
Annex 1 – Contact Points

1. Applicability

1.1. The contact points as defined in this annex are applicable at the time of signing the Agreement. Although an integral part of the Agreement the content of this annex may be maintained and changed independently of the rest of the Agreement.

1.2. Contact points other than for Formal Notices and issuance of certificates will be maintained on the PEPPOL web-site available at www.peppol.eu.

1.3. Only those sections relevant to the Agreement should be completed. I.e. for the Authority Agreement sections 2 and 3 are mandatory, for an AP or SMP Agreement sections 3 and 4 are respectively mandatory.

2. PEPPOL Coordinating Authority

2.1. The below stated organization has been appointed as the PEPPOL Coordinating Authority:

Organisation name	OpenPEPPOL Association Internationale Sans But Lucratif (AISBL)
Address	Rond-point Schuman 6 Box 5, Brussels Metropolitan Region 1040 Brussels.
Country	Belgium
Company identifier assigned by official registration authority	848 934 496 (Register of Legal Entities Belgium)

2.2. The contact point stated below shall be used for **Formal Notices to the PEPPOL Coordinating Authority**:

Name	Mr. André Hoddevik
Address	Difi Postboks 8115 Dep., 0032 Oslo Norway
Email	openpeppol@peppol.eu

2.3. The contact point stated below shall be used for reporting of **support issues to PEPPOL SML**:

Email	SMLSupport@peppol.eu

2.4. The contact point stated below shall be used for escalation of **issues to the PEPPOL Coordinating Authority**:

Email	openpeppol@peppol.eu

2.5. The contact point stated below shall be used for reporting of **security issues**:

Email	support@peppol.eu

3. PEPPOL Authority

3.1. The below stated organization has been delegated the authority as PEPPOL Authority:

Organization Name	Service Public Fédéral Stratégie et Appui
Address	Boulevard Simon Bolivar 30, 1000 Bruxelles
Country	Belgium
Company identifier assigned by official registration authority	0671.516.647 (Register of Legal Entities Belgium)

3.2. The contact point stated below shall be used for **Formal Notices to the PEPPOL Authority**:

Name	Luc Van Tilborgh
Address	Boulevard Simon Bolivar 30, 1000 Bruxelles
Email	Luc.VanTilborgh@bosa.fgov.be

3.3. The contact point stated below shall be used for reporting of **support issues to the PEPPOL Authority**:

Email	peppol@bosa.fgov.be
Telephone	N/A

3.4. The contact point stated below shall be used for reporting of **security issues**:

Email	peppol@bosa.fgov.be

4. PEPPOL Service Provider

4.1. For the purpose of this Annex the term PEPPOL Service Provider is used to cover a PEPPOL AP Provider and/or a PEPPOL SMP Provider as relevant.

4.2. Following the signing of a PEPPOL AP Provider Agreement and/or a PEPPOL SMP Provider Agreement, the information provided in this annex will be used as a basis for issuing the appropriate PEPPOL Certificate(s). This annex must therefore be individually signed by an authorised representative of the PEPPOL Service Provider.

4.3. The information in this Annex 1 applies for the below stated organization:

Organization name	
Address	
Country	
Company identifier assigned by official registration authority	

4.4. The organisation identified in 4.3 above will assume the following roles relevant for the PEPPOL Transport Infrastructure:

Relevant role	Yes	No
PEPPOL AP Provider		
PEPPOL SMP Provider		

4.5. The contact point stated below shall be used for **Formal Notices to the PEPPOL Service Provider**:

Name	
Address	
Email	

4.6. The following contact point shall be used for issuance and distribution of PEPPOL certificates to the organization stated in 4.3:

Name	

Title/position	
Email	
Direct phone number	
Cell phone number	

4.7. The contact point stated below shall be used for **support issues related to the PEPPOL Service Provider**:

Email	
Telephone	

4.8. The contact point stated below shall be used for reporting of **security issues**:

Email	

4.9. The contact point stated below shall be used for subscription to **service messages from the PEPPOL Service Provider**:

Email	

4.10. Signature by an authorised representative of the PEPPOL Service Provider identified in 4.3:

Name	
Title/position	
Signature	
Date of signature	